**To,**

**The General Manager**

**E-Governance, NSSCDCL**

**Subject**: **Acknowledgment of Quarterly Operation and Maintenance Activities – Smart School Project (for the period of Sep 2024–Nov 2024 & Dec 2024–Feb 2025)**

We are writing to formally acknowledge the successful **Operation and Maintenance (O&M) activities** carried out under the **Smart School Project** for the period Sep 2024–Nov 2024 & Dec 2024–Feb 2025 at **[School Name]**.

We appreciate team’s dedication in ensuring the smooth functioning of the installed smart classroom infrastructure, including routine maintenance, technical support, and performance checks. The activities conducted during the quarter have met the required standards and have contributed positively to the learning environment of our students.

The school acknowledges the timely execution of the following services during the reporting period:

* Regular inspection and servicing of smart classroom equipment
* Technical troubleshooting and repairs as required
* Support provided to staff and teachers in operating the smart systems

We look forward to continued support and commitment in maintaining the high standards of the Smart School Project.

School Authority Signature & Stamp